



MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE

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**Training and placement Cell
Report on Guest Session**

1. **Nature of the event:** Training & Placement Cell Guest Session

2. **Title of the event:** Resume Building

3. **Organized by:** Training & Placement Cell

4. **Date:** 30th September 2026

5. **Time:** 09:00 AM – 10:30 AM

6. **Venue:** Lecture hall no.4

7. **Objectives of the Program:**

The primary objectives of conducting the session were :

- To familiarize students with the importance of an effective and professional resume.
- To explain the essential components and proper structure of a resume.
- To guide students in presenting their educational qualification, skills, achievements and experiences effectively.
- To make students aware of common resume writing mistakes and ways to avoid them.

8. **Audience:**

The session was specifically arranged for UG students for all streams.

9. **Number of Participants:**

A total of 84 participants actively attended the session, contributing to its overall success.

10. **Brief description of the event:**

A Resume Building guest session was organized to provide students with practical guidance on preparing an effective and professional resume. The guest speaker, CA Tanish Mangal, discussed the importance of a well structured resume as an essential tool for creating a positive first impression among the recruiters.

The session covered various aspects of resume preparation, including resume format - Flow CV, EnhanceCV.com, educational qualifications, technical and soft skills, achievement, etc. Students were also prepared their resume by using FlowCv and Enhancecv.com.

The interactive and practical session allowed students to clarify their doubts and gain practical insights into current recruitment expectations.

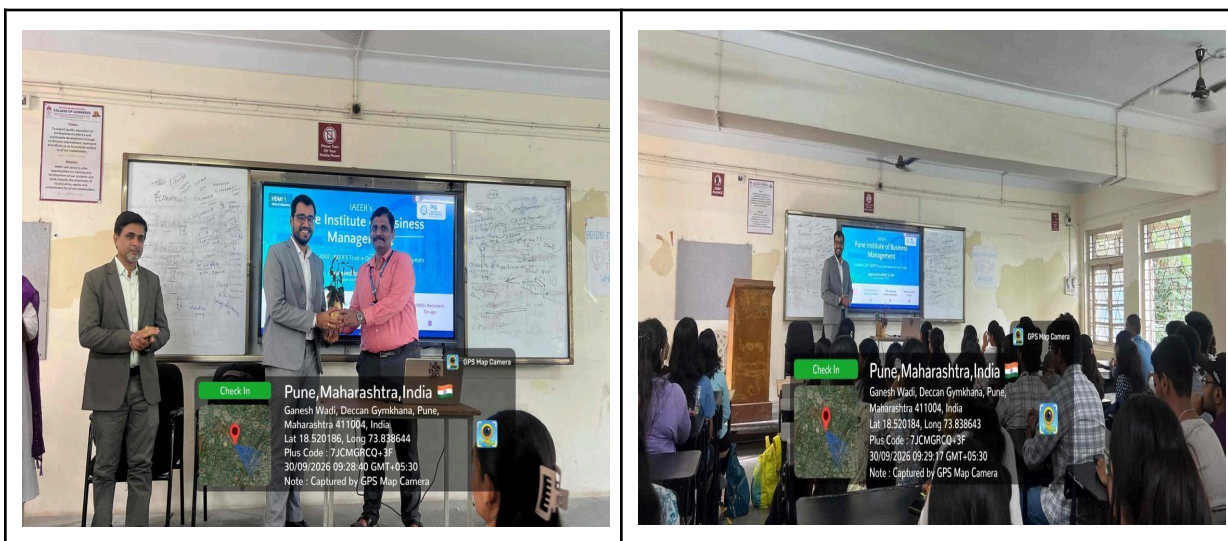


11. Learning Outcome:

After attending the session, students were able to:

1. Understand the purpose and importance of a professional resume.
2. Identify the key sections that should be included in a resume.
3. Prepare and organize their academic and professional information effectively, in chronological order.
4. Highlight relevant skills, projects, achievements and experiences.
5. Understand the importance of tailoring a resume to a particular job or internship.
6. Recognize common resume-writing mistakes and avoid them.

12. Photographs:



Resource person CA Tanish Mangal (PIBM, Pune) is conducting the session

13. Feedback:

The feedback received from the participants was highly positive. Students found the guidance practical, informative, and relevant to their career preparation. The interactive nature of the session helped them understand how to make their resumes more professional and suitable for recruitment purposes.

Overall, the guest session was useful in enhancing students' career readiness and providing them with practical knowledge for preparing effective resumes.



14. Acknowledgement:

The success of the session was made possible by the collective efforts of many individuals. The Department extends its deepest gratitude to:

- **Principal Dr. Kishor Nikam** for sparing his valuable time, sharing his expertise, and motivating the students with his insightful talk.
- **Head of Department, Dr. Ganesh Patare**, for his constant encouragement, support, and guidance in planning and executing the session.
- **Dr. Sushil Gangane, Dr. Rajkumari Tamphasana and Asst. Prof. Samarth** for their minute planning and tireless efforts.
- **Resource Person: CA Tanish Mangal and Mr. Pushpak Shah, PIBM, Pune** for conducting the session effectively.
- All the **faculty members** of the Department of Commerce for their presence and cooperation.

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