

Application for Letter of Recommendation

Date: / /20

My name is _____ and I am recently studying in _____ /pass out student of BBA/BBA-IB/BBA-CA/B.Sc. (CS)/ M.Com/ MAJMC/ PGDBFI Course for the Academic Year 20__-20__ from this college.

I am writing this letter for the **Letter of Recommendation** as I want to apply for

(Please tick)

- Job
- Masters
- Research
- Any other (Please specify) _____

I shall be highly obliged if you kindly look into the matter and do the needful.

Thanking You,

Yours Truly,

Sign: _____

Mob No: _____

NAME & SIGNATURE OF THE FACULTY FROM RECOMMENDATION REQUIRED

1. Prof. _____

4 Prof. _____

Sign _____

Sign _____

2 Prof. _____

5 Prof. _____

Sign _____

Sign _____

3 Prof. _____

6 Prof. _____

Sign _____

Sign _____

Encl: 1. Copy of Last year Passing Marksheet (Only for Pass out Student)