



“येथे बहुतांचे हित”

# Research Policy

Marathwada Mitramandal's College of Commerce

Deccan Gymkhana, Pune 411004

## PostGraduate Research Center Committee

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## **1. Introduction**

MMCC is situated at Deccan Gymkhana in the heart of Pune city. The home to one of the most student-centric environments in Pune, the institute thrives on the efforts of its students who continue to prove their mettle in curricular, co-curricular extracurricular and sports events thereby strengthening the efforts of the institute. Their participation in social activities through NSS, SDC and Rotract Club under the motto of 'Welfare of Masses'; has strengthened their resolve to contribute more towards the cause with focus on society & environment.

The dedicated faculty members are involved in the progress of students through teaching, mentoring and promoting them at various events. Research orientation and efforts of faculty members has been acknowledged in various refereed journals and conferences. They promote the students for innovation and research contribution through the scheme proposed by the University.

Keeping in view the aspirations of students and research orientation of faculty members, the PostGraduate Research Cell (PGRC) has been functional since October 2020.

## **2. Guiding Principles:**

The institution has adopted certain principles in order to conduct smooth functioning of research activities:

- Social value
- Scientific validity
- Fair subject selection
- Favorable risk-benefit ratio
- Independent review
- Informed consent
- Respect for potential and enrolled subjects

## **3. Code of Ethics in Research:**

While undertaking research, our institution correlates its vision and mission with the process of research. Our vision is to work for equity, justice and contentment of the stakeholders. Researcher being one of the important stakeholders, we consider justice in the form of fair

treatment to all the individuals involved in research, to confirm fairness of agreement between individuals, fairness of distribution in the form of allocation of funds to the researcher and its benefits to the society and punishment if there is contravention of research ethics and regulations.

Goodwill refers to the ethical conduct of research which consists of not to cause any harm to living beings involved in research and to increase possible benefits to all the stakeholders of the society and also maintain the secrecy and confidentiality aspects of the responders.

In order to maintain professional standards in the research work, the researcher should follow the principle of professionalism which covers integrity and quality in the research process. Integrity refers to the truth and objectivity of the research work and accuracy, reliability and degree of excellence in the process of research and related work.

The principle of accountability should not be overlooked or ignored as researchers are responsible for originality of research work and the reporting of research. The research work should not be work of imitation; however, the benchmarking improvements in the research process are welcomed.

#### **4. Plagiarism Policy:**

Code of ethics is one of the ethics in research to tackle plagiarism as a researcher claims others work as his/her own which degrades the entire research process and it becomes the work of invitation and hampers the reputation of the researcher and the institution from which he/she completes his/her research work.

Therefore, the need arises to assess the research work of the students and researchers who produce their work in the form of research papers, research articles, project reports, research proposals and thesis work. In order to make the research work crystal clear and the original work on the part of the researcher, one should go through the process of plagiarism to maintain high academic standards.

The unethical scientific behavior in the form of plagiarism is never acceptable therefore the measures have been taken to ensure that the research work is at par with the national and international standards and parameters. The researcher should be made responsible for maintaining professional ethics by avoiding plagiarism and the work of imitation in research.

## **5. Initiatives for research:**

The IQAC always takes initiatives in order to inculcate research culture amongst the teachers & students. The college organizes workshops on 'Research Methodology' to enlighten the students about how the actual research work can be done.

The students are encouraged to conduct surveys as a part of their performance in concurrent evaluation in order to develop aptitude amongst them. In addition to it they are encouraged to actively participate in various conferences & workshops.

The institution encourages the faculty members for research by contributing in the registration process by funding them to participate & publish quality research papers in UGC Care listed Journals, Scopus Index Journal, Web of Science, and ABDC Listed journal

To inculcate research culture in our college, the college has started a new initiative under PGRC called 'Saturday Research'; as a part of this initiative all faculty members are encouraged to make available dedicated time only for research based activities on every Saturday.

## **6. Consultancy Services**

The MMCC PGRC has a team of research experts from renowned institutions and industries to provide various research services for the benefit of society.

PGRC offers following services:

1. Planning & Methodology - MMCC PGRC offers developing, testing, and perfecting methodologies. It also assists in determining the objectives. The center has expertise in identifying areas of interest to collect the right data for the situation.

2. Survey Design - PGRC has a necessary experience to design questions. The type of survey (e.g. telephone, online, or in-person) determines how questions are written in order to minimize respondent bias. We have designed the surveys on the following techniques.

- a. Online research - PGRC gathers the data through video conferencing, online forms and other online tools.
- b. In-Person Interviews – Experienced PGRC members conduct interviews, field surveys on paper or electronic formats.
- c. Telephone Interviews – We offer full-time supervisory personnel at all times and data is collected using proven quality techniques with trained Interviewers.

3. Data Entry & Processing : PGRC has trained personnel to enter data, filter it, process it and generate reports as per requirements.

4. Quality Data Analysis – We use a variety of analytical techniques to illustrate data and also provide full reports and presentations.

5. Research Partnership - Great work comes from great partnerships. PGRC collaborates with many top research institutes to provide the required data.

## **7. Research Grant**

These guidelines are formed on the basis of suggestions from faculty members of all the departments as under –

A cash grant will be awarded to researchers in recognition of the importance of the published research work and to motivate the individual excellence in research. The cash will be granted for the journal papers published in each academic year. Only the first author and/or the corresponding author shall be eligible to apply for the cash. A notice will be circulated annually and the entry form consisting published research papers qualifying the selection criteria will be submitted to PGRC. The publication made in the journals which seek publication fee (article processing charges or open access charges) shall be considered for cash grants. Amongst the researchers, if one or more of the authors are found with zero contribution, the paper shall not be considered, the paper shall not be considered for the award.

### Cash Grant/Award Categories & Selection Criteria:

- A) Outstanding Research Awards - Cash prize of Rs. 5000/- (In word- Five Thousand Rupees) will be awarded along with certificate of merit. Selection Criteria: The paper must be published in the following journals:
1. Scopus indexed journals
  2. ABDC listed journals
- B) Premier Research Awards - A cash prize of Rs. 3000 /- (In word- Three Thousand Rupees) will be awarded along with a certificate of merit. Selection Criteria: The paper must be published in a UGC approved journal.
- C) Faculty Development Program Grant - A cash grant up to 3000/- (In word- Three Thousand Rupees) will be awarded for participation in the International/National level Refresher Course/ Short term course/ faculty development program. Selection criteria: Faculty members can apply only once to this scheme in each academic year.
- D) Young Researcher Project Grant - In order to promote research culture at the student level, the College is starting a 'Young Researcher Program'. In this program, any UG/PG students as an individual/group can participate. A cash grant of up to Rs. 3000/- (In word- Three Thousand Rupees) will be awarded for unique research subjects submitted by the research scholars and sanctioned by PGRC. Every year only two research projects will be sanctioned from each department.

The guidelines shall be implemented for the period of academic year of the respective calendar year. PGRC committee reserves all rights about definitions and classification of journals, FDP, and research projects.

### **8. Research Infrastructure:**

As a basic aid to research the college library is enriched with various text books, reference books, periodicals, UGC care listed journals & newspapers as a basic requirement to facilitate the teachers & students to conduct quality research.

In order to endow the faculty members & students with the indispensable aid towards research in online mode, the college has provided the facility to access. Several E-Books & E-Journals by



subscribing to various e- resources like INFLIBNET (N-LIST), DELNET (Developing Library Network), and NDL (National Digital Library).

The college has provided the internet facility to all the departments for conducting research in their respective field.

### 9. Research Funding Scheme

1. SPPU Pune ASPIRE (Assistance by SPPU for Project-based Innovative Research)  
<http://bcud.unipune.ac.in/>
2. CSIR SRF (Council of Scientific & Industrial Research Senior Research Fellowships)  
<https://csirhrdg.res.in/>
3. UGC Major and Minor Research Project - <https://www.ugc.ac.in>

### 10. Glossary

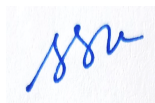
- i. **College** : shall mean Marathwada Mitra Mandal's College of Commerce.
- ii. **Paper**: Any publication appearing in a journal namely “ \_ \_ \_ \_ ” excluding letters to the editor and editorials. The publication must be electronically available online.
- iii. **College Faculty**: An individual who is a regular full time faculty of the MMCC.
- iv. **College Student**: An individual who is admitted for any degree in the MMCC.
- v. **Researcher**: An individual who is either a college faculty or a college student.

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Criteria V In-Charge

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