



MARATHWADA MITRA MANDAL'S  
**COLLEGE OF COMMERCE**

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade  
ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University  
202/A, Deccan Gymkhana, Pune – 411004  
[principal@mmcc.edu.in](mailto:principal@mmcc.edu.in), [enquiry@mmcc.edu.in](mailto:enquiry@mmcc.edu.in), [www.mmcc.edu.in](http://www.mmcc.edu.in)

**Meeting of Internal Quality Assurance Cell Members**  
**Proposed Agenda of IQAC Meeting**

**Day & Date: Saturday, 21<sup>st</sup> October, 2023**  
**Venue: 5th Floor, New Building Time : 02:30 pm**

Sr. No.	Points for briefing
1.	To read and confirm the minutes of the IQAC meeting dated 17th March 2023
2.	<p>To apprise members about</p> <ul style="list-style-type: none"><li>a. Value added / certificate courses designed and conducted at department level</li><li>b. Unnat Bharat Abhiyaan</li><li>c. NASSCOM Foundation Laboratory set up / certificate courses as part of collaborative activity</li><li>d. Students activities :<ul style="list-style-type: none"><li>i. Felicitation of students with Shri Shiv Chhatrapati Award by Maharashtra government, Zonal level 2nd rank for bodybuilding competition</li><li>ii. Selection of TYBBA(CA) student as President of Rotract Club of MMRCPK, Campus Ambassador for the SPPU activity on Electoral Literacy Club.</li><li>iii. One week Moral and Value Education Camp conducted at rural Zilla Parishad school</li><li>iv. Students' events involving curricular, co curricular, extra curricular, sports activities.</li><li>v. Activities of 'Connect' initiative : Student Counseling Program</li><li>vi. Campus placement training, drives and opportunities</li><li>vii. Celebration / observance of days and festivals</li><li>viii. Guest lectures organized by Extra Mural Studies</li></ul></li><li>e. MoU with Maharashtra State Election, Worship Earth Foundation for Electoral Literacy and Samarth Education Foundation - National Skill Development Corporation. .</li><li>f. Appointment of faculty member as Vice President for Pune City Zonal Sports Committee</li><li>g. Conduction of various workshops / webinars / seminars / annual prize or certificate distribution program / teacher forum activities etc.</li><li>h. NIRF 2023 participation</li><li>i. Training to library staff</li></ul>

3.	<p>To apprise members on the preparedness for NAAC Re-accreditation</p> <ol style="list-style-type: none"> <li>College Infrastructure Maintenance</li> <li>Campus Infrastructure Maintenance</li> <li>Strengthen Academic Facilitation</li> <li>College Website</li> <li>Academic &amp; Administrative Audit, Submission of IIQA and preparation of SSR</li> </ol>
4.	<p>To strengthen activities to be conducted as part of Unnat Bharat Abhiyan, Foreign Language Cell, IIRS-ISRO Nodal Center, Competitive Examination Guidance Center etc.</p>
5.	<p>To strengthen development and welfare of all in tune with good practices :</p> <ol style="list-style-type: none"> <li>Students - Teaching &amp; Learning resources / Student participation in Competitions / events / Alumni / Sports / Library / Art circle</li> <li>Faculty - Workshops / Seminar / FDP / Visit / Conference / publications / patents etc</li> <li>Green initiatives</li> <li>Extension Initiatives - NSS / UBA / Extension Activities / Welfare activities / SDC / PGRC</li> </ol>
6.	<p>To apprise members on:</p> <ol style="list-style-type: none"> <li>NEP progression through seminar / workshop / university compliance for ABC / skill development / student &amp; teacher forum for critical thinking etc</li> <li>Progression of academic results and plans for improvisation</li> <li>PGRC progression and future plans</li> <li>Faculty appointment roster / Advertisement (Grant-in-aid)</li> <li>Faculty development programs and future plans</li> </ol>

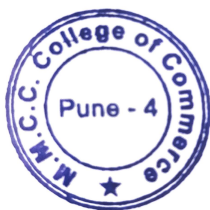
There could be discussion on the areas over & above the mentioned agendas with the permission of the Chair.

Place: Pune – 411 004

Date: 21/10/2023



**Dr. Swapna S Kolhatkar**  
IQAC Coordinator




**Dr. Devidas Golhar**  
Principal



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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**

**Day & Date: Saturday, 21<sup>st</sup> October, 2023**

**Venue: 5th Floor, MMM New Building, Deccan**

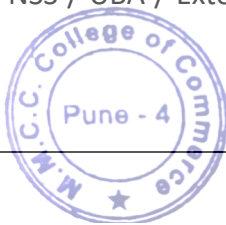
The following members were present :-

1. Prin B G Jadhav
2. Prof. Tej Niwalikar
3. Mr. Shridhar Loni
4. Mrs. Dhanashree Ghare
5. Dr. Devidas Golhar
6. Prof. S M Edke
7. Dr. Shilpa Kabra
8. Dr. Anpat S M
9. Dr. Ashwini Kulkarni
10. Prof. Santosh Shenai
11. Prof. Nidhi Satavlekar
12. Mr. Manohar Gohane
13. CA Sudhir Taori
14. Mr. Raju More
15. Mr. Honaji Karhale
16. Nikita Katkade
17. Aasi Manjyot Singh
18. Dr. Swapna S Kolhatkar



Sr.No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the IQAC meeting dated 17 March 2023</p> <p>Minutes of the IQAC meeting held on 17th March 2023 were confirmed by the IQAC coordinator in the presence of the Chairman and other members.</p>
2.	<p>To apprise members about various activities / events</p> <p>Dr. Devidas Golhar apprised members about various academic and administrative compliances / activities successfully completed by the college. He further elaborated on the curricular, co curricular, extra curricular and sports events for the students along with other activities / events (detailed report is attached as Annexure 1). The members also applauded the felicitation of Sadhvi Dhuri for Shiv Chhatrapati Award and the Art Circle students for winning twenty nine awards in various categories.</p>
3.	<p>To apprise members on the preparedness for NAAC Re-accreditation</p> <ol style="list-style-type: none"> <li>College Infrastructure Maintenance</li> <li>Campus Infrastructure Maintenance</li> <li>Strengthen Academic Facilitation</li> <li>College Website</li> <li>Academic &amp; Administrative Audit, Submission of IQA and preparation of SSR</li> </ol> <p>a) Dr. Sandip Anpat apprised the members of the maintenance and augmentation of college infrastructure to ensure smooth conduction of academics and as approved by CDC. The routine maintenance was proposed by various departments considering their requirements and needs for preparedness towards NAAC re accreditation.</p> <p>b) Dr. Sandip Anpat discussed the campus infrastructure maintenance that was approved by CDC as part of preparedness towards NEP 2020 to provide a platform for critical thinking through maintained laboratories and student facilities.</p> <p>c) Dr. Ashwini Kulkarni discussed the initiatives taken by college for students and their skill development to strengthen their academics and prepare them for employment or entrepreneurship or start ups. She also added the use of interactive boards for innovative learning approaches for the strengthening of academic facilities. Mr. Manohar Gohane discussed the use of digital institutional repository / digital library using 'DSpace' to strengthen accessibility of learning resources and strengthen academic facilitation.</p> <p>d) Mrs. Nidhi Satavlekar apprised the members of the successful implementation of the new college website and its revised content in accordance with preparedness for NAAC Re-accreditation. In addition, she mentioned the design of a NAAC landing page with the approval from CDC has been initiated.</p>

	<p>e) Dr. Swapna Kolhatkar apprised the members of the academic and administrative audit and the recommendations towards good practices for the current academic year. She discussed the submission of Institutional Information for Quality Assessment (IIQA) within the NAAC Accreditation validity period of 25th September 2023 in order to apply for Re Accreditation for 4th cycle. She added that the acceptance of IIQA by NAAC was awaited.</p>
4.	<p>To strengthen activities to be conducted as part of Unnat Bharat Abhiyan, Foreign Language Cell, IIRS-ISRO Nodal Center, Competitive Examination Guidance Center etc.</p> <p>Prof. S M Edke discussed the initiatives undertaken by IQAC for providing a platform to the students to orient themselves for higher education / experiential learning / linguistics / multidisciplinary education etc. He discussed the various languages taught under foreign language cell where thirty students have enrolled for the current academic year. Shri Tej Niwalikar suggested providing more language options for the students and the same was agreed by all the members.</p> <p>Dr. Sandip Anpat discussed the work done till date under the Unnat Bharat Abhiyan project and the submission of additional proposals for the current academic year that are in process for their acceptance. Manjyotsingh Aasi further mentioned the conduction of a program under IIRS-ISRO Nodal Center in college campus to live telecast the Chandrayaan 3 landing that was attended by many students and faculty members. Dr. Sandip Anpat discussed his plans to strengthen the centre, which was agreed by all members. He also apprised the members of strengthening the Competitive Examination Guidance Center and agreed by all members.</p> <p>Mr. Shridhar Loni applauded the efforts taken by IQAC for skill development in students and added that along with NSDC, the college could additionally collaborate with Maharashtra State Skills University. Additionally, Shri Tej Niwalikar ji suggested the conduction of entrepreneurship workshops for students and strengthen the ED cell. Dr. Shilpa Kabra supported the suggestion and announced the planned one day workshop on entrepreneurship development on 31st October 2023 where Mr. Nihar Laddha would be guiding the students.</p> <p style="text-align: right;">Proposed by : Prof. S M Edke &amp; Dr. Sandip Anpat Seconded by : Mr. Shridhar Loni</p>
5.	<p>To strengthen development and welfare of all in tune with good practices :</p> <ol style="list-style-type: none"> <li>Students - Teaching &amp; Learning resources / Student participation in Competitions / events / Alumni / Sports / Library / Art circle etc</li> <li>Faculty - Workshops / Seminar / FDP / Visit / Conference / publications / patents etc</li> <li>Green initiatives</li> <li>Extension Initiatives - NSS / UBA / Extension Activities / Welfare activities / SDC / PGRC</li> </ol>



	<p>a) Prof. Nidhi Satavlekar discussed the initiatives undertaken by IQAC for strengthening the teaching and learning resources for development of all students through the use of interactive boards, e-content, etc. Dr. Shilpa Kabra also mentioned that efforts by various departments have led to student success in curricular, co curricular, extra curricular, art circle and sports activities at university and state level. Nikita Katkade discussed the participation of students in various competitions and keeping others motivated so as to realise the objectives of holistic development and mental well being.</p> <p>b) Dr. Ashwini Kulkarni highlighted the contribution by Dr. Sandip Anpat in his area of research where he was awarded two patents and published two patents. She also mentioned the success of faculty members in publications in recognized journals. She discussed the departmental efforts for the conduction of workshops/ seminars/ faculty development programs etc to ensure development of faculty members.</p> <p>c) Prof. Santosh Shenai apprised the members of the green initiatives undertaken by the college in the campus. These initiatives include placing bird nests (donated by a city furniture shop), compost pit etc.</p> <p>d) Dr. Ashwini Kulkarni further discussed the extension activities such as social and community outreach programs conducted by various forums for the welfare of stakeholders. The management members suggested a scheme under 'Welfare of Masses' for improving the well being of anaemic girl students of college through the distribution of good nutritious food. CA Sudhir Taori recounted the advantages of the 'earn and learn' scheme that the current generation could benefit from. Mrs. D Ghare added that students participating in extracurricular and extension activities have better emotional and mental well being and appreciate the dignity of labour.</p> <p style="text-align: right;">Proposed by : Prin B G Jadhav and Mrs. Dhanashree Ghare Seconded by : Dr. Devidas Golhar</p>
6.	<p>To apprise members on:</p> <ol style="list-style-type: none"> <li>NEP progression through seminar / workshop / university compliance for ABC / skill development / student &amp; teacher forum for critical thinking etc</li> <li>Progression of academic results and plans for improvisation</li> <li>PGRC progression and future plans</li> <li>Faculty appointment roster / Advertisement (Grant-in-aid)</li> <li>Faculty development programs and future plans</li> </ol> <p>a) Dr. Swapna Kolhatkar apprised the members of various activities (sponsored workshop, seminar, annexure 1) conducted for NEP preparedness through seminar, workshop, collaboration for skill development, compliance for academic bank of credits, critical thinking through forums etc. The members also mentioned that industry was open to all eligible students no matter the academic programmes.</p> <p>b) Mrs. Nidhi Satavlekar apprised the members of the academic results of all academic programs and the measures taken through strengthening ICT facilities for their further</p>

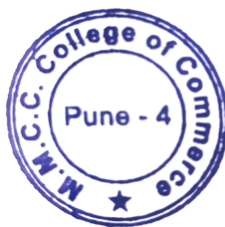


	<p>improvisation. Manjyotsingh Aasi thanked the members for the latest computers and interactive boards that have made learning interesting and interactive.</p> <p>c) Dr. Shilpa Kabra apprised the members of the candidates registered with PGRC and their progress. She discussed future plans such as workshops / conference / guest lectures etc in order to strengthen PGRC. Mr. Raju More and Mr. Honaji Karhale discussed the possibility of value added courses or experiential learning in the field of data analytics and artificial intelligence along with sponsoring for the economically weaker students through alumni association. All members agreed to participate in the initiative and provide industry orientation to students.</p> <p>d) Prof. S M Edke apprised the members of the published advertisement (grant-in-aid) and the in-process faculty appointment roster. Prin B G Jadhav mentioned the challenges of appointing new competent eligible faculty members as per government norms that include the roster approval and seeking NOC from government to recruit new faculty members against the vacant position.</p> <p>e) Dr. Sandip Anpat discussed the department initiatives for faculty development programs for professional growth of faculty members through various online government platforms such as Swayam, NPTEL etc.</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator  
Sign / Date: 21/10/2023



Approved By

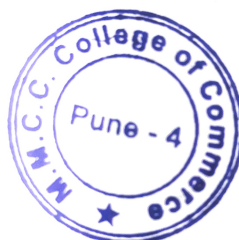


Dr. Devidas Golhar  
Principal  
Sign / Date: 21/10/2023

## Annexure 1

- a. Various value added / certificate courses such as 'Escalate with Excel', 'Arduino' were designed and conducted at department level. In addition, 'Tally' as part of an add on course, 'Introduction to recent trends in IT' by Nasscom foundation as part of collaboration, management course by Bajaj etc were also conducted as part of collaborative activity.
- b. The Unnat Bharat Abhiyaan project undertaken last year was submitted successfully and five new proposals on rural women empowerment, value added education for rural children, financial literacy for rural region etc were submitted for the academic year 2023-24.
- c. NASSCOM Foundation Laboratory was set up as part of the company initiative for setting up ICT facilities for students. The company also conducted certificate courses such as introduction to recent IT trends in data analytics, data science, artificial intelligence, cyber security, banking & finance etc as part of collaborative activity.
- d. Students activities :
  - i. Sadhvi Dhuri, PGDBFI student was awarded Rs 51,000/- by the college management for her being felicitated with Shri Shiv Chhatrapati Award by Maharashtra government. Prasad Ingale, TYBCom and Arnav Kokane, FYBBA student were recognized for their team gold medal at inter university level in long tennis. Also, Prasad Ingale was awarded a gold medal for individual performance in long tennis. Ankit Shinde, TYBBA(CA) student was recognized for Zonal level 2nd rank for bodybuilding competition. Srinu Keskar, MA(JMC) student was recognized for her academic performance at university level.
  - ii. TYBSc(CS) student Saurabh Dhamale was elected as President of Rotract Club of MMRCPK through a democratic process. Amruta Nivekar was nominated by the college as Campus Ambassador for the SPPU activity on Electoral Literacy Club.
  - iii. One week Moral and Value Education Camp was conducted at rural Zilla Parishad school at Rihe Mulshi in the last week of April 2023. The camp was attended by 55 students of the school.
  - iv. The college conducted various students' events like :
    1. Navras on 18th October 2023 where 58 students participated
    2. Kalash decoration competition on 16th October where 67 student groups participated
    3. Utsav Lokekicha (promoting eco friendly practices for Ganpati festival) on 15th September 2023 where 234 students participated
    4. Reel making competition in May 2023, salad decoration competition on 25th March 2023 where 140 students participated
    5. Aarogyam Dhanasampada (promoting good health) on 13th October 2023 where Dr Shubhada Jathar, Gynaecologist addressed issues of 142 girls and 18 faculty members.
    6. Student teams participated in SPPU organised Avishkar Competition where the following projects were demonstrated:
      - UrgentAid : Designing and Developing Application for Emergency Ambulance Service
      - QR-Based Smart Attendance System for Educational Institutions
      - IOT Based Real -Time Gauge Monitoring Smart System
      - Tik Tik Boom - Women Security

- Startup India
- 7. Group sports events as part of Pegasus 2023 etc were conducted for promoting health and all round development of students.
- v. Activities of 'Connect' initiative : Student Counselling Program. The team of Outlive had conducted another series of Orientations and Workshops, in which the students of various programs participated with a large number. The orientations and workshops were conducted during 2nd, 3rd, & 4th March 2023 in which approximately 500 students attended the orientations and more than 200 students participated in the intensive workshops.
- vi. Campus placement training, drives and opportunities - 'Mega Campus Placement Drive' was conducted on 25th May 2023 for the undergraduate students as part of collaborative activity with Magic Bus wherein eight companies; Armeka, EQL, Findrive, ICICI Bank, Inno Source, Kotak Bank, Kothari Wheels, WNS; participated for selecting the students who studied under the choice based credit system.
- vii. The college observed various important days like Maharashtra Day, Yoga Day, Environment Day, Independence Day, Teacher's Day, Gandhi Jayanti etc where students and faculty members participated to realise their importance in our day to day lives along with important festivals like Buddha purnima, Navratri, ganesh chaturthi, Eid, parsi new year, gurunanak jayanti etc.
- viii. Guest lecture was organised by the college on 29th April 2023 on the topic "Paths of Education towards Sustainable Development" under the banner of Board of Extra Mural Studies and Senior Citizens Help club at MMCC to sensitise students towards societal issues.
- e. College collaborated with various organisations through MoU with Maharashtra State Election, Worship Earth Foundation for Electoral Literacy and Samarth Education Foundation - National Skill Development Corporation for promoting skill development among the students for better employability or self employment. Career guidance session as part of collaborative activity with ICAI was conducted under CEC.
- f. Dr. M R Gaikwad was appointed as Vice President for Pune City Zonal Sports Committee.
- g. College conducted an inhouse session on 'Expressing, Impressing & Narrating Chapter in a Book' by Dr. Swapna Kolhatkar on 28th July 2023 under Teacher Forum, 'Election Voter Registration Camp' on 18th September 2023 attended by 300 students, 'Chandrayan-3 Lunar Live Screening by ISRO Nodal Center' on 23rd August 2023, departmental prize distribution for curricular, co curricular and extra curricular activities in May 2023 etc.
- h. The college got a mention in the list of participating institutes for National Institutional Ranking Framework 2023
- i. Library training on digital institutional repository / digital library using 'DSpace' was provided to library staff and faculty members on 8th July 2023.





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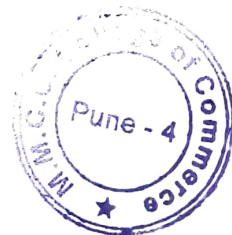
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Date: 11/10/2023

**Acknowledgement for Receipt of the  
Notice & Agenda of IQAC Committee Meeting**

Received Notice & Agenda of the IQAC Committee Meeting scheduled to be held on **Saturday, the  
21<sup>st</sup> October, 2023**

Chairperson			Signature
1.	Dr. Devidas Golhar	Principal	
<b>Representatives from Teaching Staff</b>			
2.	Prof. S M Edke	Asso. Prof., B.Com	
3.	Dr. S M Anpat	Asst. Prof., B.Sc-CS & BBA-CA	
4.	Dr. Shilpa Kabra	Asst. Prof., M.Com	
5.	Prof. Santosh Shenai	Asst. Prof., MAJMC	
6.	Dr. Ashwini Kulkarni	Asst. Prof., BBA	
7.	Prof. N Satavlekar	Asst. Prof., BBA-CA	
<b>Management Representative</b>			
8.	Prin B G Jadhav	Executive President	
9.	Prof. Tej Niwalikar	Executive Council Member	
<b>Representatives from Non Teaching Staff</b>			
10.	Mrs. Harshala Wadkar	Administrative Officer	
11.	Mr. Manohar Gohane	Librarian	



**Nominee from local society, Student, Alumni**

12.	Mr. Pradeep Lokhande	Founder, Rural Relations	
13.	Mrs. Dhanashree Ghare	Student Counselor (Professional Representative)	<i>D. Ghare</i>
14.	Nikita Katkade MAJMC Aasi Manjyot Singh S.Y.BBA (CA)	Student Representatives	<i>manjyot singh</i> <i>HS</i>
15.	Mr. Raju More Mr. Honaji Karhale	Alumni	<i>RAJU MORE</i> <i>BADSHAH</i>

**Nominees from Employers / Industrialists / stakeholders**

16.	Mr. Nihar Laddha	Managing Director, Insignia Group	
17.	Mr. Shridhar Loni	Resident Editor, Maharashtra Times	<i>Shridhar Loni</i>
18.	CA Sudhir Taori	Parent & Alumni	<i>Sudhir Taori</i>

**IQAC Coordinator**

19.	Dr. Swapna S Kolhatkar	Asst. Prof., BBA-CA	<i>Dr. Swapna S Kolhatkar</i>
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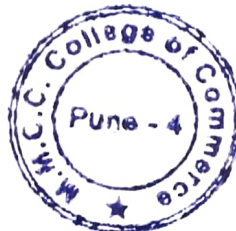
principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in, Ph: 020-25677932

### Internal Quality Assurance Cell Committee Meeting Attendance Sheet

The Internal Quality Assurance Cell Committee was held on **Saturday, the 21<sup>st</sup> October, 2023** on 5th Floor, New Building of Marathwada Mitra Mandal, 202/A, Deccan Gymkhana, Pune- 411 004 at 2.30 pm.

Following members were present for the meeting.

Chairperson			Signature
1.	Dr. Devidas Golhar	Principal	
Representatives from Teaching Staff			
2.	Prof. S M Edke	Asso. Prof., B.Com	
3.	Dr. S M Anpat	Asst. Prof., B.Sc-CS & BBA-CA	
4.	Dr. Shilpa Kabra	Asst. Prof., M.Com	
5.	Prof. Santosh Shenai	Asst. Prof., MAJMC	
6.	Dr. Ashwini Kulkarni	Asst. Prof., BBA	
7.	Prof. N Satavlekar	Asst. Prof., BBA-CA	
Management Representative			
8.	Prin B G Jadhav	Executive President	
9.	Prof. Tej Niwalikar	Executive Council Member	
Representatives from Non Teaching Staff			
10.	Mrs. Harshala Wadkar	Administrative Officer	
11.	Mr. Manohar Gohane	Librarian	



**Nominee from local society, Student, Alumni**

12.	Mr. Pradeep Lokhande	Founder, Rural Relations	
13.	Mrs. Dhanashree Ghare	Student Counselor (Professional Representative)	<i>D. Ghare</i>
14.	Nikita Katkade MAJMC Aasi Manjyot Singh S.Y.BBA (CA)	Student Representatives	<i>manjyotsingh</i> <i>120</i>
15.	Mr. Raju More Mr. Honaji Karhale	Alumni	<i>RAJU MORE</i> <i>B. Karhale</i>

**Nominees from Employers / Industrialists / stakeholders**

16.	Mr. Nihar Laddha	Managing Director, Insignia Group	
17.	Mr. Shridhar Loni	Resident Editor, Maharashtra Times	<i>S. Loni</i>
18.	CA Sudhir Taori	Parent & Alumni	<i>S. Taori</i>

**IQAC Coordinator**

19.	Dr. Swapna S Kolhatkar	Asst. Prof., BBA-CA	<i>S. Kolhatkar</i>
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