



MARATHWADA MITRA MANDAL'S  
**COLLEGE OF COMMERCE**  
PUNE -411004

Date: 10<sup>th</sup> December 2017

**NOTICE OF MEETING**

Meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on 14th December 2017 in Conference Room at 4.00p.m. All Members are requested to be present of the meeting at given time.

**Agenda of the Meeting.**

- 1 Confirmation of Minutes of last IQAC meeting.
- 2 To enhance, enrich and refurbish college website with professional consultancy and execution.
- 3 To organize Faculty development workshop on Intellectual Property Right with a view under quality improvement with SPPU.
- 4 To organize International Conference in collaboration with Indo Global Chamber of Commerce on Emerging issues in Management, Commerce, Engineering and Technology.

  
Dr. M.D. Lawrence

Principal and Chairperson of IQAC



**MARATHWADA MITRA MANDAL'S  
COLLEGE OF COMMERCE,  
PUNE -411004**

**Minutes of the IQAC Meeting on 14<sup>th</sup> December 2017**

Members Present

Sr. No.	Names of IQAC Committee Members	Designation	Signature
1.	Dr. M. D. Lawrence	Chairperson	
2.	Prof. Nidhi Satavlekar	IQAC Co-ordinator	
3.	Dr. Swapna Kolhatkar	Teacher Representative	
4.	Prof. Gauri Jadhav	Teacher Representative	
5.	Prof. Nutan Kanegaonkar	Teacher Representative	
7.	Prof. Sushil Gangane	Teacher Representative	
8.	Mr. S. N. Kadam	Senior Administrative Officer	
9.	Mrs. Harshala Wadkar	Senior Administrative Officer	
10.	Ms. Riddhi Deshmukh	Nominees of Student/Alumni	

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The IQAC coordinator welcomed the members.

**Item 1.** IQAC Coordinator read the minutes and confirmed with members.

**Item 2.** It was noticed, the college website needs revamping with newly added dynamic features. IQAC coordinator will call for quotations and as per comparative analysis the best quotation to be recommended to Management.

**Proposed By: - Dr. Swapna Kolhatkar Seconded By: - Nutan Kanegaonkar**

**Item 3.** In view of Knowledge enrichment of teachers about Intellectual Property Right ,Geographical Indications, Copyright one day workshop to be organized on 27<sup>th</sup> Feb 2018.

**Proposed By: - Gauri Jadhav Seconded By: - Dr. Swapna Kolhatkar**

**Item 4.** Committees were constituted for International Conference in Collaboration with IndoGlobal Chamber of Commerce. All faculties were instructed to contribute their research paper in conference

**Proposed By: - Dr. Swapna Kolhatkar Seconded By: - Sushil Gangane**

Prof. Nidhi Satavlekar, IQAC Co-ordinator, concluded the meeting by proposing vote of thanks.

Principal and Chairperson of IQAC





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**Minutes of the IQAC Meeting on 16<sup>th</sup> April 2018**

Members Present

Sr. No.	Names of IQAC Committee Members	Designation	Signature
1.	Dr. M. D. Lawrence	Chairperson	
2.	Prof. Nidhi Satavlekar	IQAC Co-ordinator	
3.	Dr. Swapna Kolhatkar	Teacher Representative	
4.	Prof. Gauri Jadhav	Teacher Representative	
5.	Prof. Nutan Kanegaonkar	Teacher Representative	
7.	Prof. Sushil Gangane	Teacher Representative	
8.	Mr. S. N. Kadam	Senior Administrative Officer	
9.	Mrs. Harshala Wadkar	Senior Administrative Officer	
10.	Ms. Riddhi Deshmukh	Nominees of Student/Alumni	

**Agenda:**

- 1 Confirmation of Minutes of last IQAC meeting.
- 2 To ensure all HOD, teachers, supervisor, examiner and moderator are transparent and robust with regard to internal assessment, time bound in declaring results
- 3 To organize International Conference in collaboration with Christ College in August 2018
- 4 To constitute committee for Naac Peer team Visit

**Item no 1.** IQAC Coordinator read the minutes and confirmed with members.

**Item no 2.** In Preparation of Naac Peer team visit, Principal instructed not to forget about timely result declaration, considering proper rules for assessment of physically challenged student, ensure to be fair in moderation work.

**Item no 3.** Committees were constituted for International Conference in Collaboration with Christ College. All faculties were instructed to contribute their research paper for conference.

**Proposed By:** - Dr. Swapna Kolhatkar **Seconded By:** - Gauri Jadhav

**Item no 4.** Principal gave briefing about Naac Peer team visit. He informed about the flow of visit to departments and support facilities. Following Committees were constituted.

- Logistic
- Transport
- Technical
- Catering
- Welcome
- Cultural



# MARATHWADA MITRA MANDAL'S COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, ID. No. : PU/PN/C/068/1986

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DR. M. D. LAWRENCE  
Principal

## Action Taken Report for Academic Year 2017-2018

Sr. No	Recommendation by IQAC	Action taken and Outcome
1	To organize one day Faculty development program on Intellectual Property Right	On 27 <sup>th</sup> Feb 2018 FDP was arranged on "Intellectual Property Rights:- Issues and Challenges and New Trends". Faculty members from 30 Colleges participated
2	To enhance .enrich college website	To enhance branding visibility, college website was revamped with newly added dynamic features and administrative module.
3	To organize conference of international significance	Organized Conference in collaboration with Indo Global Chamber of Commerce on "Emerging issues in Management, Commerce, Engineering and Technology" on 4 <sup>th</sup> Feb 2018
4	To arrange education fair for overseas opportunities	The Pennsylvania University Board selected MMCC to organize US university education fair which guided student on education opportunities in US on 16 <sup>th</sup> Feb 2018.
5	Registering for NDL	Institution registered for National Digital Library .Massive e-resources are now available to students and faculties.
6	To organize one day faculty development program on Case Studies	On 1st Feb 2018 FDP was arranged on Case studies as an effective Pedagogy for "teaching and learning" Faculty members from 33 colleges from Pune region participated in FDP
7	To participate in ranking survey	The committees were formed for data submission for India Today and Outlook. Received 23rd Rank for Journalism and Mass Communication
8	To increase Internet Bandwidth	Internet Bandwidth was amplified to 50Mbps
9	Renovation of front area near entrance	Parking and Entrance area replaced with interlocking blocks



*mdl*  
Dr. M. D. Lawrence  
Principal