YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	MARATHWADA MITRA MANDAL'S COLLEGE OF COMMERCE
• Name of the Head of the institution	Dr. Devidas Golhar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9922535686
• Mobile no	9922535686
• Registered e-mail	mmcccycle3naac@gmail.com
• Alternate e-mail	mmcciqac@gmail.com
• Address	202/A, Deccan Gymkhana, Pune 411004
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411004
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	`UGC 2f and 12(B)`
• Name of the Affiliating University	`Savitribai Phule Pune University`
• Name of the IQAC Coordinator	`Dr. Swapna S Kolhatkar`
• Phone No.	`9763361466`
• Alternate phone No.	`9764004495`
• Mobile	`9763361466`
• IQAC e-mail address	`iqac@mmcc.edu.in`
• Alternate Email address	`swapna.kolhatkar@mmcc.edu.in`
3.Website address (Web link of the AQAR (Previous Academic Year)	http://mmcc.edu.in/images/AQAR2019-20.pdf
4.Whether Academic Calendar prepared during the year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	http://mmcc.edu.in/index.php/academics/academic-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
`Cycle 1`	`B`	`73.30`	`2002`	`12/11/2002`	`11/11/2007`
`Cycle 2`	`A`	`3.19`	`2012`	`21/04/2012`	`20/04/2017`
`Cycle 3`	`A`	`3.06`	`2018`	`26/09/2018`	`25/09/2023`

6.Date of Establishment of IQAC	`20/06/2004`

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	National Scholarship	Central Government	2021 365	credited to student personal account
Institution	Government of India Post Matric Scholarship	State Government	2021 365	78,36,465
Institution	Salary Grant	State Government	2021 365	2,42,52,653
Institution	State Eligibility Test	State Government	2020 1	45,090
Institution	CA Examination Nov 2020	The Institute of Chartered Accountants of India	2020 21	5,66,420

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	<u>View File</u>	
9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	

• If yes, mention the amount	Rs. 17,600/- worth of motivational books by Gyan-Key for promotion of regional language and reading culture

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Mental health and emotional well being of student through Counselling Sessions 2. Webinar on 'Innovative Online Teaching Methods' on 27th February 2021 by International Guest Speaker 3. Online Workshop on 'Cyber Security'

4. Women Enterpreneurship Development on Womens Day by DeAsra 5. Online student co curricular and extra curricular event, 'Pegasus' and 'Sanskriti' 6. Workshop on "Writing & Publishing in High Impact Journals by Dr. Akash Kamble, Jammu

7. Leave policy in view of pandemic under staff welfare 8. Orientation Program for faculty members on National University Students Skill Development (NUSSD) Programme 9. Marathi Bhasha Sanvardhan Pandhrawda

10. Marathi Bhasha Gaurav Din 11. Guest lecture and exhibition on World Braille Day 12. Organ Donation Awareness in association with IGiftLife

13. Online Book Review Competition 14. Participation in MDRA (India Today) Ranking 2021 15. Participation in NIRF Ranking 2021 16. Review of Research Policy and updated policy implemented 17. Review of staff award policy 18. Suggestion from External stakeholder for department improvisation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To provide contemporary, innovative and industry oriented programs with the planning, design and implementation of Bachelor of Vocational programs in various fields of commerce, mass communication and IT enabled services.	College received sanction for three B Voc Programs. 1. B.Voc.in Retail, E commerce and Digital Marketing 2. B.Voc.in Creative writing, Journalism & Multimedia 3. B.Voc.in IT (Internet of Things)
To strengthen campus placement through MMM Corporate Relation Division that is expected to orient the students for the placement opportunities and coordinate for the pool campus drives.	The college provided placement guidance through MMM CRD and coordinated for pool campus drives.
To introduce certificate and add on programs in fields that are demanded by the industry. These certificate / add on programs will be conducted by departments as per the needs and opportunities to prepare the students professionally.	The college conducted add on courses for students as suggested in choice based credit system provided by SPPU.
To suggest research oriented activities for improvement of research publication and to consider the organization of state level seminar and National level seminar sponsored by SPPU under Quality Improvement Program and to encourage faculty to get major and minor research projects. The PG Research Cell will be made active for this purpose.	The PGRC Cell received extension and accordingly conducted a workshop on Writing & Publishing in High Impact Journals by Dr. Akash Kamble, Jammu and a webinar on 'Innovative Online Teaching Methods' on 27th February 2021 by International Guest Speaker
MOUs with centers of Excellence in India and Abroad to complement the innovative and industry oriented programs.	Five MoUs were initiated viz 1.Aaj ka Anand Papers Ltd 2. CJC 3. Bhanushali Productions 4. Delmon Solutions 5. Coriandis Foods and Hospitality LLP. Two students were provided

	internship by Delmon Solution and guest session conducted by Aaj ka Anand.
To establish coaching centre for competitive examination authorized by government recognized agency.	The competitive examination center was established in May 2021 with 90 admissions. CEC provides four verticals for MPSC/UPSC, CS/CA/CMA, Banking, Defense.
Consider suggestions from all experts regarding various activities to be conducted in college for providing ICT training to non teaching staff of library and office of college. Provide training to teachers and students on the use of Google Classroom and Google Apps for the purpose of learning resources, internal evaluation etc.	Webinar on 'Innovative Online Teaching Methods' on 27th February 2021 by International Guest Speaker was conducted for teachers. Non teaching staff was provided with training on Google Apps.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	09/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	20/01/2022

Extended Profile

1.Programme

1.1   307

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **3796**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **2449**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1302**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **75**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **75**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	307
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3796
Number of students during the year	

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File Description	Documents
Data Template	View File

2.3	1302
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	75
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**75**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**23**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**201.19**
4.3 Total number of computers on campus for academic purposes	**250**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has taken proactive initiatives to ensure effective curriculum delivery with a laser focus on planning, implementation and evaluation.

1. Planning :

- **Plans and procedures are well documented in the academic calendar, brochures, prospectus and were informed through google platform / website**

- **Lesson plans (online teaching UGC guidelines D.O.NO.1-9/2020/(CPP-II) dated 20/05/2021)**

- **Student Centric and crisp Time Table**

2. Implementation :

- Choice based credit system (CBCS) to enable selection of elective papers

- Conduction of ability enhancement compulsory courses, skill enhancement courses, practical courses and projects (through google meet / classroom)

- Software projects through internship, design and developed project reports (on current issues and latest trends in commerce, management, finance, marketing, sales, supply chain, logistics and retailing) or software packages

- Laboratory manuals for all practical subjects are certified on completion of the course work

- Bridge courses, remedial education for slow learners or physically challenged students

- Experiential learning, activity based learning, book reviews, management games, quiz competitions, workshops, and seminars for advanced learners

3. Evaluation:

- Components of internal evaluation (using google classroom)

- Feedback of students, stakeholder is collected through google forms

- Academic Monitoring Committee (AMC) monitors the smooth functioning of the classes, practicals, and tutorials regularly

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://mmcc.edu.in/images/MMMC_Information_Brochure.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The college prepares a detailed academic calendar which integrates the calendar issued by SPPU**

- **The Heads Of Departments distribute workload, allot subjects and plan the exam schedule, extracurricular and cocurricular activities with the respective in-charge committees**

- **The teachers and staff strictly adhere to the academic calendar which is personally monitored by the Principal and HODs. Flexibility is allowed only in the case of unforeseen emergencies**

- **All departments conduct the continuous internal evaluation by taking assignment / test / Multiple choice questions / presentations after completion of every unit**

- **The academic year under review involved the facility of online examination through ICT tools for the internal evaluation**

- **Students completed and submitted their projects by working in teams in online mode and uploaded their project in Google classroom to be subsequently evaluated by the examiner**

- **For post graduate courses, the departments conduct the open book test, assignments, test, multiple choice questions as part of internal evaluation**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://mmcc.edu.in/index.php/academics/academic-calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2608

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is committed to groom its students and help them grow as worthy citizens embodying a strong character and professional ethics of the highest order. Consequently, several cross cutting issues are integrated in the curriculum in the form of practical assignments, seminars and workshops. These courses are elective and students complete the course as applicable in the academic year.

- **The practical assignments involve working in groups or teams which ensure a healthy learning environment that develops professional ethics and human values**

- **The students also undertook environmental projects or assignments that involve working in groups or teams and**

focus on the awareness of environmental issues

- Value added/job oriented/ add on/life skills courses were offered with appropriate contact hours. To bridge the gap between education and industry expectations, the college also encourages students to opt for professional courses like Institutes of Chartered Accountants, Institute of Company Secretaries, Institute of Cost and Management Works Accountancy, recent trends in information technology, environmental issues and sustainability, management courses on ethics, personality grooming etc. The students benefit from academic flexibility in addition to the prescribed curriculum

- For the current academic year, all activities were conducted in online mode

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1084

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	http://mmcc.edu.in/index.php/feedback/stakeholders
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://mmcc.edu.in/index.php/feedback/recruiters

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3796

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1692

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- In order to assess the learning levels of the students, they are classified into advanced learners and slow learners. The institution identifies slow and advanced learners using a combination of aspects like marks, grades obtained in the previous and the qualifying examination, in various inductions, orientation programs and through regular tests

- During tough times of pandemic, students were instructed to access recorded lectures of teachers to understand the topics. Qualitative e-learning resources were posted on Google classroom to help students

- Counselling and mentoring sessions were arranged from time to time

- Tutorials and home assignments were given regularly

- Spoken English classes were conducted for vernacular medium students and foreign students to improve their communication skills

- The departments conduct Online Remedial Coaching for Slow learners. Question banks were provided for extra practice. Students are entrusted with the responsibilities of arranging the in-house seminars, cultural events, debates, elocution competitions

- Advanced Learners were given platforms to stimulate their thinking and showcase their innate talents with mock events like functioning of stock exchange, annual general meetings etc. They were also given information about career opportunities

- Students were awarded for their achievements on Annual day

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/campus-life/best-practices/student-centric-activities
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3796	75

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **The institute has come up with unique learning methodologies to make an effective learning process through learner centric, personalised classroom settings, successive group discussion, peer teaching evaluation and learner driven pedagogy.**

- **The teaching learning process is also characterised by mock sessions, group discussion, interview skills, book reviews, exhibitions and community learning.**

- **Experiential learning: This learning emphasises on doing the activity by applying the knowledge. The Department of Computer Science undertakes computer practicals and software projects through online platforms. In online teaching, online compilers and interpreters were used to perform computer practicals. Use of Google spreadsheets were used to perform statistical analysis. Keil, CircuitMod, Proteus8 were used for virtual demonstration of Electronics Practical.**

- **Participative learning: Number of participative learning activities were conducted to encourage students. In online teaching use of chat box, raise hands, sharing screen during the sessions enhance the learning skills and engage the students. Moreover experts talk, webinars,workshops created focus on learners. A large number of such events were organised by the department in the college. An exhibition on types of Business communications were demonstrated by the students using a collage. Group discussions are organised and the students are encouraged to participate at College level as well as inter college level.**

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	http://mmcc.edu.in/index.php/news?start=24

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Institute has an ICT enabled classrooms which provide a conducive environment for E-learning. All teachers have blended traditional classroom teaching and use of ICT tools in online teaching.**

- **Teachers made use of the following ICT tools:**

1. **Google forms for Quiz**

2. **Google Classroom for posting Announcements, Reading Material, Assignments etc**

3. **Google Meet for delivering lectures**

4. **The proctored examinations were conducted using Google Add-**

on like Timer, Quiligo

5. Use of Jam Board in Google meet to explain the topic especially for subjects like Accountancy, Statistics, Mathematics etc.

6. Voice recorded Power Point presentations

7. CircuitMod, Keil, Proteus8 online softwares for Electronics Practical

- Webinar on Innovative Online Teaching Methods was organised for faculty members to equip themselves with online teaching tools like Break out rooms, Wooclap, Prezi etc along with Google Meet. These tools enabled them to take polls, conduct integration of assignments / questions in class and encourage students to participate in learning. Such innovative tools made the online lectures more interactive

- Testmoz application software was also used to evaluate the students

- Students were encouraged to use the e-content available at e-PG pathshala, NPTEL etc

- Teachers made use of Google Scholar to review research papers

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

532

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The IQAC laid the guidelines to frame and finalise Components of Internal Evaluation. The Choice based credit evaluation parameters were considered for framing internal assessments. Groups of subject teachers were formed to brainstorm on frequency and parameters relevant to their subjects. Every Department ensured Internal Assessment patterns were communicated to the students at the beginning of the academic year along with their credits.**

- **Periodic Assessment was organised after completion of every unit. Such assessment arranged at regular intervals gives feedback and insight to teachers regarding learners' needs.**

- **The internal Evaluation patterns are formative including open book test/class test/quiz/powerpoint presentations/Assignments/orals etc.**

- **Assignments were graded by the faculty and provide feedback to students.**

- **During unprecedented times, the students were provided with the online teaching learning resources and question bank for MCQ online examination.**

- **Along with the learning resources, students were made aware of assignment, quiz submission and were evaluated using the ICT modes.**

- **Most importantly, the Re-test facility was allowed to students to ensure they do not miss the evaluation due to poor network or any other resource limitations.**

- **Examination modules from ERP systems were used to conduct old pattern Backlog exams.**

- **The frequency of tests was as per SPPU CBCS2019 pattern.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://mmcc.edu.in/index.php/results

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **The college received various grievances from students, junior invigilators, senior supervisors, college examination officers and other stakeholders for hybrid examination conduction**

- **The grievances from students consisted of incorrect personal details, marks/ evaluation, with held results, attendance problem, incorrect information in hall tickets, improper subjects, overlapping days, dates and timing of online examination etc**

- **The grievances from students were collected using Google Form to ensure communication from remote students**

- **The grievances were addressed promptly by a written intimation to the university indicating the correct details along with requisite documentary evidence**

- **It was ensured that students got a hassle free experience in the academic year despite all odds imposed by the pandemic. Any kind of academic loss, for any given reason could be averted because of the immediate assistance given to students in case they faced any technical or general**

problems

- **Departmental exam in charge were the immediate contact person for students for any exam related queries. Any queries which could not be resolved at the departmental level were then put forth at institutional level for intervention of the CEO and central exam committee**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://mmcc.edu.in/index.php/news/item/164-examination-guidance-committee

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- **The mechanism of communication is developed to convey its Program Outcomes, Program Specific Outcomes and Course Outcomes to all the stakeholders of the institution**

- **The learning outcomes for each course are mentioned in the syllabus. BOS members suggest how to achieve these learning outcomes during the meetings and document them for implementing them in the curriculum**

- **The teachers had devised and designed a continuous communication system to convey the important POs, PSOs and COs to the students, parents and management through college website, notice boards, information brochures and during the orientation programme**

- **Along with these methods, every department specifies the benefits of choice based credit system along with value based, Add-on & Certificate Courses**

- **The Program Outcomes, Program Specific Outcomes and Course Outcomes developed, reviewed and revised from time to time**

were taken into consideration for its effective execution and conveyed to the stakeholders so as to have their suggestions and recommendations about the Course Outcomes and program outcomes through a feedback system

- The use of ICT tools has ensured strengthened and strong communication system

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://mmcc.edu.in/index.php/academics/outcome-based-education/pos
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We have deployed following methods for measuring attainment of program outcomes, program specific outcomes and course outcomes:

1.Attainment of program outcomes was objectively done by bridging the gap between theory and practice through industry exposure is assessed through practical assignments and journals

2.The students were encouraged to conduct and participate in seminars, workshops, field visits and write articles

3. The students progression for higher education were also recorded as program outcome

4. The internal evaluation of students was done in accordance with SPPU CBCS 2019 pattern

All programs have experiential learning through lab activities, where students learn practical skills which is also an important component of POs attainment. The participation of students in NSS, Student development and Rotaract club activities helps them to attain POs.

Evaluation pattern includes internal and external assessment as

defined by the University.The internal assessment parameters consist of Class test, Viva, Group discussion, Book reviews, powerpoint presentations as part of CBCS pattern implemented by SPPU. Teachers use any of these parameters relevant to their course and conduct this as per CIE calendar. Teachers monitor course outcomes through feedback mechanisms. This was done by using Google forms consisting of a few questions based on course objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://mmcc.edu.in/index.php/academics/outcome-based-education/pos

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1208

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://mmcc.edu.in/index.php/toppers1

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mmcc.edu.in/images/Student_Satisfaction_Survey_AY2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college participated in the National University Student Skill Development (NUSSD) Programme organised by Tata Institute of Social Sciences, Mumbai.

- The institution has taken efforts for the constitution of the Academic Facilitation and Development Committee (AFDC).

- Efforts are being taken to commence three Bachelor of Vocational (B.Voc) courses as listed below:

1. B.Voc.in Retail, E commerce and Digital Marketing

2. B.Voc.in Creative writing, Journalism & Multimedia

3. B.Voc.in IT (Internet of Things)

- The institution has signed 5 MOUs.

- The institution is recognised by Mahatma Gandhi National Council of Rural Education Department of Higher Education, Ministry of Education, Government of India as a member of National Rural Entrepreneurship Mission as our institution has constituted "Rural Entrepreneurship Development Cell" to contribute towards the cause of Aatma Nirbhar Bharat.

- Our institution is proactive towards women empowerment hence a special activity named "Panini" is initiated. This is in addition to Priyadarshini Yuvati Manch which functions for girl students

- The institution has its own Post Graduation Research Centre (PGRC) which takes initiatives to promote the research culture in the institution.

- The college organised workshops on 'Research Methodology'. The students were encouraged to conduct surveys.

- To inculcate research culture in our college, the college

has started a new initiative under PGRC called 'Saturday Research'.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mmcc.edu.in/index.php/research-publications/conferences-seminars

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

15

File Description	Documents
URL to the research page on HEI website	http://mmcc.edu.in/index.php/research-publications/conferences-seminars
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Savitribai Phule Pune University granted permission for a unit N.S.S students to the college for the academic year 2020-21.

Following activities were undertaken by the NSS unit during the academic year under review;

- Volunteering at Covid 19 Care centre: May 2020 to October 2020

- Tree Plantation: 10th July to 17th July 2020

- Offline Inauguration of N.S.S unit: 24th September 2020

- Gandhi Jayanti: 2nd October, 2020

- Samvidhan Divas: 26th November, 2020

- Awareness Rally on 31st December 2020

- Health Check-up camp: 8th March, 2021

- Donation of Books to various orphanages

- The institution always takes efforts to contribute towards the orphans, many times the faculties and students pay visit to the orphanages

- On the ocassion of late Dr. APJ Kalam's birth anniversary, college practiced Reader's Motivational Day. Shri Pradeep Lokhande of Rural Relations donated books in regional language based on social issues and for holistic development of students and staff members

- Students shared the responsibility along with their teachers in creating awareness during the time of pandemic through video, short films etc.

Impact and sensitization : The objective behind organising the extension and outreach activities was to give exposure and sensitise the students towards social issues.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/campus-life/extension/nss
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

468

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The college premises have an area of 2.63 acres. The total available built-up space is about 30,000 sq ft.**

- **The need for online teaching learning due to the pandemic was appropriately addressed by the college with the installation of LED ring, camera, speakers and ICT tools**

- **The college has also set up adequate laboratories with installation of computers with all updated essential hardware and software facilities, record room, staff room etc**

- **Teachers use various teaching aids & ICT tools to make their lectures more interesting, informative and engrossing**

- **Adhering to the idea of development and well being of all, the institute has also made provision of Students Consumer Cooperative Store and Health Centre and canteen**

- **Reading rooms are available for the staff and students**

- **To facilitate the requirement of affordable accommodation to the students of Marathwada region, the institute has also provided a Boy's Hostel, Rector's Office, Central Office, girl's room and guest house.**

- **In order to increase female literacy and improve the gender**

ratio, the institute provides round the clock security to one and all.

- There is adequate parking space within the campus to regulate the different vehicles along with the provision for bicycle stands.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://mmcc.edu.in/index.php/infrastructure/it-labs

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- There is provision for yoga exercise on open ground.

- The 'Priyadarshani Yuvati Manch' of our college plays a major and responsible role in encouraging women for defense and girl empowerment.

- There are separate wash/rest rooms for women students and women staff where the sanitary napkin dispensing machines are also installed.

Sr.No. Description Area Year of Establishment User Rate 1 Multi Gymnasium (Indoor) 1000 sq ft 2002 55% 2 Table tennis Table (Indoor) 500 sq ft 2002 35% 3 Chess Board (Indoor) 500 sq ft 1991 45% 4 Carrom Board (Indoor) 500 sq ft 1991 65% 5 Boxing (Indoor) 100 Sq ft 1989 30% 6 Fencing (Indoor) 800 sq ft 2000 Less than 1% 7 Cricket 25000 sq mtrs 1986 30% 8 Hockey 100*50 mtr 1986 25% 9 Basket Ball Court 15*20 mtrs 1990 10% 10 Net Ball Ground 15*25 mtrs 1990 10% 11 Kabaddi Ground 12*15 mtrs 1991 2% 12 Open Air Stage for Cultural facility 24*50 ft 1986 3%

The sports facility usage is for the average per year period

`except for AY 2020-21 due to pandemic and lockdown.`

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mmcc.edu.in/index.php/infrastructure/gymnasium

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

`23`

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mmcc.edu.in/index.php/infrastructure/seminar-hall
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`2.09`

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SLIM21 Modules: Library is fully automated with SLIM21 ILMS with the following modules and features.

Cataloguing:- It is based on AACR2.It catalogues any type of material.

Acquisition:- It supports the entire range of activities right from making a proposal to acquire an item, until it is finally paid for and accessioned.

Circulation:- It is based on lending rules that are defined and revised.

Serials Control: - It allows for tracking receipts of issues, filing claims for issues not received, preparing binding orders.

OPAC: On-line Public Access Catalogue offers powerful on-line search facilities to search through library catalogue. It saves valuable time, labour and money to access any reading resources.

Reports: - It provides various types of reports required for decision making.

Barcode :- Generation of Barcode through ILMS software.

Internet Facility :- Library has internet with 51 mbps bandwidth.

Central Library : Details of software version

Year

Software Name

Nature of Automation

Version

2020-2021

SLIM-21

Fully

3.4.0

`College library has appropriate books, magazines, journals, newspapers, display boards, e resources and screen reader facility for PWD students. There is adequate space for students to read books in library. Library also showcases the heritage books.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://mmcc.edu.in/index.php/infrastructure/library/library-resources

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources — `A. Any 4 or more of the above`

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`1.36368`

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The college has a state of art computing facility with high performance and latest edition of personal computers.**

- **Gazon Communication India Ltd.(51 mbps) leased line connects the information highway. A sonic wall firewall is installed to ensure security. The centre offers free internet and Wi-Fi connectivity to the students and faculty members as subscribed from September 2016 onwards. In addition to this there is provision and facility of Dongle.**

- **In addition to the above facilities zero interest loans to teachers for buying laptops and computers were provided. The college also has a Wi-Fi connectivity facility. Uploading and sharing e-resources facilities is also made available for the teachers and the students.**

- **The college has LCD projectors which are especially and extensively used for presentations, seminars and interactive sessions. The Heads of departments instruct and advise their subordinates to enrich the learning process and they are provided with affordable computer technology equipment like laptops, printers with copy, scanning features, digital, web cameras, LED ring, speakers, headphones and leased line internet connectivity. Faculty members of other departments are provided with in- house modular computer facilities and training programmes are organised for the faculty from time to time.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mmcc.edu.in/index.php/infrastructure/it-labs

4.3.2 - Number of Computers

250

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

194.75

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- In order to ensure implementation of pandemic guidelines, the college installed sanitizer dispensers, plastic sheets at counters, social distancing measures, temperature checking, face guard, gloves, masks distribution during offline examination etc.

- Utilisation of infrastructure was limited due to pandemic. Maintenance of the college infrastructure is undertaken as follows:

1. Routine Maintenance: It includes the cleaning and fumigation of the entire college campus and other infrastructure facilities.

2. Periodic Maintenance: It includes all the cleaning jobs, like cleaning of classrooms, water tanks, window panes etc. It is carried out through contract labour.

3. Infrastructure Maintenance: It includes repairs of damages, intermittent painting of the infrastructure to keep the college building effectively functioning.

4. Electrical Maintenance: It involves the servicing, repairing and replacement of electrical accessories and installations in the campus.

5. Repair works: This includes the repairs of the furniture of the college. The total furniture of the college is divided into: Classroom furniture, Office furniture, Teaching aids, Library furniture, Computer centre furniture.

```
6. Computer Maintenance The college has a team of faculty
representatives, hardware and software agencies who are constantly
involved in the upgrading of computer systems with the inclusion
of latest configuration software programmes and IT applications.
```

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mmcc.edu.in/index.php/infrastructure/student-services

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

728

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://mmcc.edu.in/index.php/news
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

301

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

301

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

24

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

150

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **A democratically elected student council with an equitable representation from all sections has been both shining examples of good citizenship and shared responsibility. Student members of the council were nominated for the academic year as SPPU circular on student council election was not issued due to pandemic.**

- **The council assisted in the academic calendar planning, organising feedback and components of internal evaluation, grievance redressal, discipline, safety, security and environment friendly campus of the college.**

- **The council is also responsible for organising intercollegiate events both curricular and co-curricular, organising seminars, workshops and guest lectures; special days like Independence Day, Republic Day, Teachers' Day, and No Vehicle Day are coordinated and organised by the students council.**

- **Regular online meetings with HODs of departments, faculty members, students' council, various classes and class representatives were held.**

- **The proactive student council of the college organised financial campaigns for supporting charitable activities like natural calamity, pandemic etc.**

- **The active members of the students' council were nominated**

in gymnasium and sports committee, academic committee, cultural committee for civic responsibilities, leadership, social volunteering and participative skills coupled with problem solving and teamwork.

- **Due to pandemic all the activities, webinars, guest lectures and workshops were conducted in online mode.**

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/campus-life/extension/sdc
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **Alumni are registered in the name of ALUMNI ASSOCIATION OF**

MARATHWADA MITRAMANDALS COLLEGE OF COMMERCE with Regd. No. Maha356/2012 on 13th March 2012. We are proud and privileged to have an association of prominent and reputed alumni with us in different walks of life.

- Guest lectures by alumni who are highly placed in the industry are conducted to share their expertise, life skill experience and words of wisdom for enlightening and enriching the students and staff.

- Alumni contribute to the development of the college by bringing out innovative practices in learning methods, and providing guidelines to the departments for grooming the current students, to get accustomed with the dynamic business environment.

- Mentoring, assisting and guiding the Art circle students who participate in various drama competitions, Inter-Collegiate Youth Festivals and Inter-University Youth Festivals.

- Assisting in arranging Industrial visits, field trips and placement facilities and conducting Guest lectures.

- The alumni participate in organising campus interview drives, sponsoring seminars and workshops and providing financial assistance to the economically deprived students.

- Alumni joined hands with the college for supply of stationery, printing of journals, College Magazines etc.

- Assisting in organising NSS camps, holiday camps for orphans etc.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/alumni/alumni-meets
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Vision Statement:

To impart quality education for professional excellence and
sustainable development through continuous improvement, teamwork
and efforts so as to promote welfare to all our stakeholders.

Mission Statement:

MMCC will strive to offer opportunities for learning and
development of our students and work towards the attainment of
social justice, equity and contentment for all our stakeholders.

Driven by its motto of 'Welfare of Masses', the college continues
to contribute diligently to the society by way of social outreach
or extension programs. The governance of the institution is
reflective of and in tune with the vision and mission of the
institution. Under the stewardship of Principal Dr. Devidas
Golhar, the college is gearing up to implement and embrace the
NEP. It is noteworthy that Dr.Golhar is a member of - NEP
TaskForce, Maharashtra.

The management of the college is student centric and encourages
students to join the NSS-SDC to organize activities and learn
social & moral values.The students are encouraged for value added
/online courses and participation in extra curricular activities.

The college encourages teachers for their professional
development. Teacher were proactive by interacting in online mode
with students and parents especially during the lockdown period.
```

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/about-us/vision-mission-values
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute is committed in building and empowering great teams. Decentralization and participative management involves delegation of responsibilities, decision making authority and accountability at all levels.

Decentralization:

- **Key Role Areas are elaborated and specified in depth to ensure efficiency at all levels.**

- **Responsibilities are delegated judiciously based on the skill sets of staff**

- **Rotation policy to facilitate professional growth and create bench strength of leaders within the institute**

Listed below are the decentralized power centers within the institute

Strategic level

- **Executive Committee (Management)**

- **Principal**

Functional Level

- **Administrative Officer (Principal's Office)**

- **HODs**

Operational Level

- **Committees : Academic, administrative and quality assurance**

Participative Management :

The institute encourages interaction with its stakeholders and seeks constructive feedback periodically.

- **The participation of industry and education representatives has boosted industry and entrepreneurial exposure of students.**

- **The connection with local society has paved the way for enriched life, environmental awareness and social responsibilities.**

- **The involvement of parents, students, alumni has ushered in ideas and innovative concepts to make a wonderful team.**

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/about-us/governance/key-committees
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Following Quality improvement strategies adopted by the institution during the special circumstances like Covid - 19 :

Curriculum Development : This involved synchronous and asynchronous mode of teaching for curriculum delivery, effective learning, and connection to industries through students activities.

Teaching and Learning :Teachers used Google Apps for online teaching learning, evaluation, examination, student activities and professional development.

Curriculum Development : This involved synchronous and asynchronous mode of teaching for curriculum delivery, effective

learning, connection to industries through students activities.

Examination and Evaluation :

1. Pandemic Situation and Examinations: The institute implemented various innovative ways to assess the learning of students through digital platforms.

2. The system of evaluation : By conducting class tests after every topic, home assignments, term examination at the end of term.

Research and Development :the college undertakes several academic activities for teachers and students.

Library, ICT and Physical Infrastructure / Instrumentation:the institution ensured that adequate facilities should be provided to the students and teachers during covid.

Human Resource Management :College has the following:

1. FDPs to improve efficiency

2. Performance Appraisal System

Industry Interaction / Collaboration:5 MoUs were signed.

Admission of Students: Online admissions process was completed smoothly due to existing ERP system.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	[http://mmcc.edu.in/index.php/about-us/governance/governing-body]()
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college functions as per service rules of Maharashtra Public Universities Act 2016. Our college practices and promotes the motto, 'Welfare of Masses', by it's well defined policies and administrative set up as discussed below:

1.Administrative Set up: A hierarchical set up is established starting from top management as per the Duties, Responsibilities, Accountability and Authorities at every stage. Participative management and decentralisation is achieved by various administrative and academic committees / institutional bodies such as CDC, IQAC, Alumni, purchase committees etc. for the effective and efficient functioning of the college.

2. Appointments and Service Rules: The guidelines of the SPPU and UGC are followed for the recruitment and service rules of the teaching and non teaching staff. Staff performance appraisal system that includes the API, has been designed by referring to the statutory bodies and its guidelines.

3.Policies and Procedures: The institution adheres to admission policy, research policy, welfare policy, ICT policy, fund and resource mobilisation policy; and procedures as mentioned in UGC and SPPU guidelines for effective functioning of the institution.

The college functions effectively and efficiently by smooth conduction of academic and administrative processes.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/career-mmcc
Link to Organogram of the institution webpage	http://mmcc.edu.in/index.php/about-us/governance/governing-body
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college practices and promotes the motto, 'Welfare of Masses', by it's well defined policies and welfare measures for all its stakeholders.

The Welfare Measures for Teaching & Non Teaching staff : Covid 19 situation has highlighted the importance of welfare schemes for the teaching and non-teaching staff.

1. Leave Policy

2. Avenues for professional development

3. Financial assistance and incentives for research publication in UGC-CARE listed journals

4. Encouragement to faculty for FDP / Research

5. Zero interest loans through cooperative society

6. Duty leave to attend workshops / seminars / conferences

7. Post appraisal review meetings of teaching, non teaching and departments are conducted.

8. Computerized Digital Lab to enhance the use of Digitized Platforms

9. Group Insurance for faculty and staff. Due to the pandemic, the institute has introduced 'Corona Kawachh', a health insurance policy.

10. Free annual health check up

11. Maternity Benefits for women employees.

12. Promotion of teaching and non teaching staff as per norms

13. Study tours and celebration of festivals / national days.

14. Free Wi-Fi and email addresses using the institutional domain name

The college is proactive in revising the welfare policy depending on the situation and need of the hour.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/faculty-staff/faculty-achievements-awards
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching Staff: College has its own performance appraisal system for teaching and non teaching staff. It is carried out at the end of the academic year as per the API norms. Performance appraisal of teaching staff is designed

as per the UGC guidelines. Teaching staff appraisal includes academic performance, administrative contributions, research and role in extra curricular activities of the college during the academic year. A sample of faculty appraisal responses is mentioned as 'link for additional information'.

Performance Appraisal System for Non- Teaching Staff: For non teaching staff, college has designed performance appraisal based on professional competence, performance, character, outstanding contribution, skill enhancement etc during academic year.

Assessment : Performance appraisal system goes through multiple stages to get an efficient outcome. Firstly the appraisal form is filled by staff, then it is reviewed by the Heads of department and finally it is reviewed by the Principal and recorded in the office as a confidential report.

Additionally, the academic and administrative audit (AAA) is conducted by the external reviewers as departmental appraisal for the progress of the department through its various innovative and contemporary activities.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/images/4point_PerformanceAppraisal.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institutional activities are planned and budgeted through CDC for ensuring Financial Management and Resource Mobilization. The college conducts internal and external audits as given below:

Internal Audit: It is carried out during the year by the internal auditors

1. The committee thoroughly verifies the income and expenditure details.

2. Compliance report of internal audit is submitted to the

management of the institution through principal.

External Audit: It is carried out during the year by an external auditor.

1. The expenses are monitored by the accounts department as per the budget allocated by the management.

2. If any discrepancy is found, the same is brought to the notice of the Principal. The accounts of the college are audited by Chartered Accountants regularly as per the government rules.

3. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

4. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

5. The audited statement is duly signed by the authorities of the management and Chartered Accountant.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/images/MMCC_Resource_Mobilization_and_Management_Policy_1.pdf
Upload any additional information	[View File](View_File)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.66420

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds of college are as follows:

1.Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.During the pandemic college has reduced fees.

2.Salary Grant: The College receives a salary grant from the State Government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff .

3.Funds / Grant: We received funds from Stakeholders, non-government bodies, individuals and Philanthropists.

4.Alumni Fund: Every year the final year student contribute to alumni fund by taking its membership.

Our resource mobilization policy and procedures are as follows:

1. The CDC, in close coordination with IQAC, monitors the mobilization of funds.

2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

3. Regular internal audits from the Chartered Accountant and external audits from the other institute make sure that the mobilization of the resources is being done properly .

4. The utilization of classrooms and laboratories and any infrastructure resources is ensured.

5. Campus cleanliness and its utilization is monitored by the office.

6. **The Library Advisory Committee takes care that the resources in the library are utilized optimally.**

7. **.Funds are effectively utilize for Award/Certificates/Prizes/Donations**

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/images/MMCC_Resource_Mobilization_and_Management_Policy_1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has worked diligently to adapt and adopt the quality assurance strategies and processes that have metamorphosed gradually and brought uniformity to the academic and non- academic deliverables.

- **The IQAC members meet to discuss and propose different aspects of the educational programs. These meetings are well coordinated and documented.**

- **During the pandemic the IQAC arranged FDPs to train the teachers for digital/online teaching learning process.**

- **College conducts Academic and Administrative Audit (AAA) quarterly and takes faculty / departmental appraisals to introduce innovative ideas and good practices for the success of departmental programs.**

- **IQAC tapped the expertise of Principal Dr Devidas Golhar, a task force member of NEP,Maharashtra. and arranged a seminar on NEP to sensitize the staff on the upcoming changes and challenges in the education system.**

- **Communication from IQAC has provided a uniform protocol for all the departments so as to provide standardization of processes. The various documents / reports from IQAC are**

shared on the college website to maintain transparency.

- IQAC spearheaded the application process for participation in MDRA (India Today) Ranking 2021 and NIRF Ranking 2021.

- IQAC involved all stakeholders to revise the leave policy in view of the pandemic under staff welfare.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/index.php/campus-life/best-practices/welfare-for-masses
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A.Teaching learning process:

1. The COs and POs are published on college website.

2. Preparation of Academic Calendar, Teachers diary, Course/Lesson plan every semester.

3. Attendance Monitoring of students and formation of students communication groups.

4. Choice of Electives subjects

5. Course allocation, workload chart and Timetable preparation.

6. Mentor-Mentee distribution.

7. System for slow and advanced learners.

B.Structures & Methodologies of Operations:

1. Promote industrial involvement in academic practices through internship, workshops & guest lecturers and MOUs.

2. Post Graduare Research Center to promote Research activities.

3. Experts are invited for teacher appraisal & departmental review and its appraisal through innovative methods.

4. Use of ICT tools to strengthen the teaching-learning process.

5. Mentor-mentee procces.

6. Annual Quality Assurance Report (AQAR) annually to NAAC.

7. Efforts to maintain student centric environment through various committtees.

8. Participation of college in NIRF, MDRA and various other bodies recognized by the state, national and international agencies

C.Learning Outcomes at periodic intervals:

1. Continuous internal evaluation for every course every semester as per CBCS pattern of SPPU for monitoring student performance.
2. Syllabus feedback system.
3. Course attainment through learning process every semester.
4. Liaising with alumni.
5. Result analysis every semester to monitor course outcome.
6. Periodic review of teaching and learning process before/ during/ end of every semester.

File Description	Documents
Paste link for additional information	http://mmcc.edu.in/images/Adobe_Scan_24_Dec_2021_2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality	A. All of the above

initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	http://mmcc.edu.in/images/IQAC_Report_2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **On the occasion of the 190th Birth Anniversary of Savitribai Phule, an Online Elocution Competition on "The Mother of Girl's Education in India" was organised on 4th January, 2021.**

- **Online quiz was conducted for girls on generating awareness on the health and hygiene of women on the occasion of International Women?sDay,**

- **A special health checkup program for housekeeping ladies staff and all teaching / non-teaching ladies staff; under which haemoglobin checkup, random blood sugar, thyroid checkup was done.**

- **Online orientation sessions for college, department, programme, library, scholarship, sports etc; regular counseling sessions due to the pandemic from 24th November to 20th December 2020, co curricular & extra curricular student events, guest sessions and remote sports activity like online chess were conducted due to pandemic.**

1. **Safety and Security: the college has appointed security, ladies & gents bouncers to check the I-cards.**

2. **Counseling: The faculty members of the college are proactively engaged in online mentoring and counseling of students.**

3. **College invited lady student counsellors regularly to interact online on a wide range of issues.**

Common Room: College has a separate common room for girl students but due to pandemic and online teaching learning resources, the use of the common room was limited.

File Description	Documents
Annual gender sensitization action plan	http://mmcc.edu.in/index.php/placements/personal-counseling
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mmcc.edu.in/index.php/infrastructure/student-services

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Our college is involved in collecting of waste through the use of dust bins which are then collected by agencies for further processing.

2. The electronic waste is separately collected and sent for further processing. We take pride in acknowledging the fact that one of our commerce professors, segregates and reassembles the electronic parts of old computers to create assembled computers for the use and practice of the students.

3. Additionally, we promote and practice the idea of Recycle Reduce Reuse where discarded items were processed to create useful objects. For example discarded furniture was processed to make potted plant stands. Video is available at https://youtu.be/dm0iBoO7ovI

4. The solid waste consisting of bio - degradable and non biodegradable components is segregated. ·

- The garden waste is sent for composting.

- The sanitary napkin vending and disposal machine is available.

- Encourage use of eco friendly products. The college has purchased large containers having sanitizer so as to refill the smaller containers and reduce plastic waste.

- Furthermore, we continuously appeal to all our stakeholders to avoid the use of plastic and use paper cups for its easy recycling and reuse.

- The institute has made an adequate provision of dustbins keeping the campus garbage free.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college provides a friendly environment for students that ensures their overall academic and personal development. The college admits students on merit basis as per SPPU rules and regulations related to admission. All students in first year were provided with an online orientation program that made them aware of college facilities. Students are made aware of anti ragging cells and grievance mechanisms.

- The students and teachers celebrated festival and national days through online mode

- On Independence day, our guest speaker, Mr Arun Jangam and Mrs Meera Jangam, covid warriors who cremated the mortal remains of covid+ patients and performed their last rites, shared their experiences with all.

- On the 190th Birth Anniversary of Savitribai Phule, an Online Elocution Competition on "The Mother of Girl's Education in India" was organised on 4th January, 2021.

- On 31st December 2020 awareness rally on de-addiction was conducted to promote "Daru nahi Dudh Pya" .

- Swami Vivekanand and Jijabai birth anniversary was celebrated on 12th January 2021 along with Marathi Bhasha Samvardhan Pandharwada from 14th to 28th January 2021 with the organisation of online 'Katha-Kathan','Kavya Vachan', 'Nibandh Lekhan' and 'Boli Bhasha Sadarikaran'.

- The institution ensures safety and security of our girl students by hiring security personnel through a security agency.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	[View File]()

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

- On the occasion of Samvidhan Divas (Constitution Day), NSS organised a guest lecture on Sanvidhan.

- This year, NSS volunteers were active as covid warriors at various covid centres. Tiffin service was provided to corona patients by the unit in collaboration with sister institute. A short video and awareness quiz helped in generating awareness on the pandemic. Twenty two NSS volunteers participated in NSS tree plantation activity at Jejuri Gad.

- The college observed World Braille Day where students showcased their collage in online mode to generate awareness on Braille language. Shankar Bhoite, a BCom student, shared his personal experiences and hardships faced by the visually impaired. 47 attendees took a pledge as given below :

"On the 4th day of January, the World Braille Day,

I as a citizen of this world,

pledge to spread awareness on braille through

information on technological innovations

so as to become a guiding light

for removing the darkness of ignorance within."

- A Webinar on "Organ Donation Awareness" by Dr Vanishree Pabalkar , Dr Ruby Chanda and Mr Amit Mehta was arranged.

- A National Level Handmade Poster Making Online Poster making competition conducted by Greenpeace India Volunteers was held on 11 th Oct 2020.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://mmcc.edu.in/index.php/news
Any other relevant information	http://mmcc.edu.in/index.php/campus-life/extension/nss

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **We celebrate birth anniversaries of Mahatma Gandhi, Chhatrapati Shivaji, Savitribai Phule and Rajmata Jijau Mata.**

- **We also commemorate the birth and death anniversaries of many other national heroes and great social reformers. We**

observe the death anniversary of our Founder President, MMM, Hon Late Shankarraoji Chavan on 26th February and Former President, MMM Hon Late Vilasraoji Deshmukh on 14th August.

- We celebrated festivals like Makar Sankrant, Guru Pournima, Id-e-Milad, Christmas, Diwali, Parsi New Year, Raksha Bandhan etc, albeit online. College also celebrates Independence Day (by felicitating the covid warriors), Republic Day and Maharashtra Day & International Labour Day.

- The college organised a guest session to raise awareness on the issues impacting those who are blind and to promote inclusivity by observing World Braille Day.

- The PI Day Quiz was conducted through Google Forms on 22nd July 2020 where 200 teachers and students participated.

- On the occasion of 'Reading Inspiration Day' to mark the birth anniversary of Dr. APJ Kalam, the college organised an online Book Review Competition. The speaker, Prof Manoj Wable, President, Shabdadhan Foundation, was impressed with the students' book reviews.

- This year too, college followed the traditional practice of celebrating events and festivals but in a sombre way due to the pandemic as per SPPU norms.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice No. 1

Title of the practice : Mitigation & management of pandemic induced situation through academic flexibility, counseling and financial assistance

Objectives : 'Welfare of masses' is the motto of our institution and adhering to this motto, all efforts and initiatives have been taken in the pandemic induced situation to develop welfare schemes for the betterment of our stakeholders especially students, parents, teachers and the society at large that invoke awareness amongst students and teachers with regard to social accountability and social responsibility. The students were provided with regular online counseling sessions to ensure a positive mindset.

Practice No. 2

Title of practice : Student centric co curricular & community outreach programs

Our institution strives hard for the satisfaction of our customers i.e students keeping in mind our own mission: 'equity, justice and contentment of all our stakeholders'. The growth and development of any educational institute depends on the visible support and whole hearted cooperation of its core stakeholders i.e. students and therefore all our activities and efforts are basically student centric and revolve around their development and satisfaction. The college provided students with synchronous and asynchronous teaching learning through the use of Google Meet and short videos respectively.

File Description	Documents
Best practices in the Institutional website	http://mmcc.edu.in/images/BestPractice2020-21.pdf
Any other relevant information	http://mmcc.edu.in/images/34_Supportive-4.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In view of motto i.e. "Welfare of Masses", our institution has carved a niche for itself in Pune through following social services.

1. The college is keen in admitting students of high caliber and low income groups by providing concession in fee and installment facility specifically due to the pandemic.

2. Online lectures were conducted to provide regular academics for students at remote locations, following all social distancing guidelines.

3. The college admits students from remote regions especially from Marathwada region for their upliftment and higher progression.

4. The college provides student centric, secular, inclusive and learner conducive enviornment.

5. National Service Scheme activity specifically towards helping local institution/bodies (Municipal Corporation) in curbing the Covid-19 pandemic situation.

6. Staff welfare : Staff leave policy was revised in view of covid-19.

7. Our college facilitated other colleges in establishing / strengthening their NAAC processes.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC works towards quality in education through well defined processes with the following action plan.

1. To strengthen the Competitive Examination Center by introducing various competitive examination branches and other activities along with the access to e library resources.

2. To enhance the teaching and learning process through e content published on the website.

3. To introduce value added programs in addition to the syllabus and relevant to the industry.

4. To strengthen the PGRC center through faculty development programs / webinars on current research areas.

5. In view of pandemic, strengthen the online teaching process and introduce online teacher & student forums.

6. To boost alumni activities and participation.

7. To establish collaborations with the Government institutions / departments & to strengthen the existing linkages.

8. To promote professional development of teachers through various online certification platforms.

9. To strengthen the extension activities by providing ICT & soft skill support to the underprivileged and welfare of all especially in view of Covid-19.

In conclusion, the college strives to upscale its processes towards strengthening the learner centric approach in view of the slated National Education Policy 2020.