



MARATHWADA MITRA MANDAL'S  
**COLLEGE OF COMMERCE**

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade  
ISO 9001:2008 Certified, Awarded as Best College by Savitribai Phule Pune University

202 A, Deccan Gymkhana, Pune – 411004

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**Meeting of Internal Quality Assurance Cell Members**

**Proposed Agenda of IQAC**

**Day & Date: Tuesday, 10<sup>th</sup> November, 2020**

**Venue: Principal's Cabin**

Sr. No.	Points for briefing
1.	To discuss the recomposition of IQAC
2.	To read and confirm the minutes of the previous IQAC meeting.
3.	To review the suggestions by NAAC peer team members and appraise the IQAC members about the progress made towards the suggestions
4.	On the backdrop of the Covid-19 pandemic, appraising the members of the preparedness and further planning in the following areas : a) Conduction of online classes through new and supportive technology b) Access to e resources c) Counselling of students with life skill lessons
5.	Revision of examination rules and regulations in view of CBCS pattern and the University guidelines.
6.	To appraise members about the conduction and participation of faculty members in FDP / Workshop / Seminar etc and seek suggestions for further programs
7.	To strengthen the existing collaborations and initiate new collaborations with industry and community.
8.	To strengthen alumni interaction through online alumni meet

There could be discussion on the areas over & above the mentioned agendas with the permission of the Chair.

Place: Pune – 411 004

Date: 04/11/2020

  
**Dr. Swapna S Kolhatkar**  
IQAC Coordinator



  
**Dr. Devidas Golhar**  
Principal



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***Meeting of Internal Quality Assurance Cell Members***

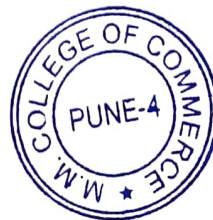
**Minutes of Meeting**

**Day & Date: Tuesday, 10<sup>th</sup> November, 2020**

**Venue: Principal's Cabin**

The following members were present at Principal's cabin / online :-

1. Prin B G Jadhav
2. Dr. Devidas Golhar
3. Prof. S. M. Edke
4. Mrs. Dhanashree Ghare
5. Mr. Nihar Laddha
6. Mr. Manish Ingale
7. Mr. Rameshwar Mundhe
8. Neha Padhye
9. Roshan Mahato
10. Prof. R R Pandit
11. Dr. N B Shaikh
12. Dr. S S Pokharna
13. Dr. Anpat S M
14. Dr. Ashwini Kulkarni
15. Prof. Santosh Shenai
16. Prof. N Satavlekar
17. Mrs. S P Khese
18. Mrs. Harshala Wadkar
19. Mr. Manohar Gohane
20. Dr. Swapna S Kolhatkar

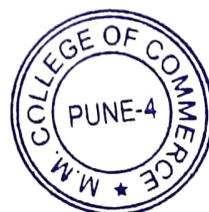


Item No.	Minutes of Meeting
1.	<p>To discuss the recomposition of IQAC</p> <p>All members welcomed Dr. Devidas Golhar, Chairman, IQAC AY 2020-21, and new eminent personalities from industry and local community. The teacher members list was revised based on the approved teacher list for AY 2020-21.</p>
2.	<p>To read and confirm the minutes of the previous IQAC meeting.</p> <p>Dr. S S Kolhatkar confirmed the minutes of the meeting conducted on 04th January 2020 and the conduction of two day National Webinar on "Patent, Copyright, Trademark &amp; GI (Intellectual Property Rights)" organized on 18th &amp; 19th May 2020. She also confirmed the conduction of a webinar on "Organ Donation Awareness" a Magnanimous Humanitarian Life Time Gesture in association with Foresight College of Commerce and IGFTLIFE on Saturday 3rd October 2020. She congratulated all on the grant sanctioned by UGC for three BVoc programs and extension received for PGRC. She confirmed that AQAR AY 2018-19 has been accepted by NAAC.</p>
3.	<p>To review the suggestions by NAAC peer team members and appraise the IQAC members about the progress made towards the suggestions</p> <p>Dr. S S Kolhatkar read the recommendations / suggestions by NAAC peer team and appraised the members present about the progress made towards the suggestions as given below :</p> <p>Recommendation i) : Three BVoc courses sanctioned by UGC  Recommendation ii) : Value added and certificate courses were offered to attract more students  Recommendation iii) : Corporate Relation Division for placement and internship activities was established in AY 2019-20  Recommendation iv) : Certificate course on hardware and networking conducted successfully. All programs have proposed certificate courses to be conducted in future.  Recommendation v) : IPR webinar and continuation of PGRC for research potential  Recommendation vi) : Integrated library management  Recommendation vii) : Strengthening collaborations with industry and community through seven MoU  Recommendation x) : Implementation of Google Suite for Education and access to library e resources</p> <p>Recommendations on establishing a coaching center and getting minor / major research projects needs to be addressed.</p>






4.	<p>On the backdrop of the Covid-19 pandemic, appraising the members of the preparedness and further planning in the following areas :</p> <ul style="list-style-type: none"> <li>a) Conduction of online classes through new and supportive technology</li> <li>b) Access to e resources</li> <li>c) Counselling of students with life skill lessons</li> </ul> <ul style="list-style-type: none"> <li>a) All members confirmed the use of Google Classrooms and Google Meet for online teaching and learning that has been necessitated due to the pandemic. Prof. N Satavlekar mentioned the limitations of GSuite Basic that currently allows maximum 100 participants only. This limitation affects participation of students in curricular, co-curricular and extra curricular activities that are inter departmental or intra college in nature.</li> <li>b) Mr. Manohar Gohane confirmed that library e resources were accessible to students and teachers. He discussed the conduction of several online sessions for students in order to generate awareness about the same.</li> <li>c) Mrs. Dhanashree Ghare confirmed the counselling of students with life skill lessons and the frequency of such lessons would definitely benefit the students in times of pandemic. Prof. Santosh Shenai supported the counselling sessions as it will address the issues faced by mentee.</li> </ul> <p>All members agreed for the conduction of a workshop for students to generate awareness on accessing library e resources. All agreed on the regular counselling of students with life skill lessons.</p> <p style="text-align: right;">Proposed by : Mrs. Dhanashree Ghare Seconded by : Mr. Manohar Gohane</p>
5	<p>Revision of examination rules and regulations in view of CBCS pattern and the University guidelines.</p> <p>Dr. S S Pokharna, member and CEO discussed the revision of examination rules and regulations in view of CBCS pattern and University guidelines. She appraised about revised roles and responsibilities of subject teachers in view of CBCS pattern.</p> <p>Resolution passed : All members agreed to follow the revised examination guidelines</p> <p style="text-align: right;">Proposed by : Prof. S M Edke Seconded by : Dr. S S Pokharna</p>
6.	<p>To appraise members about the conduction and participation of faculty members in FDP / Workshop / Seminar etc and seek suggestions for further programs</p> <p>All members confirmed that many faculty members had participated in online webinars or workshops during the lockdown period. Few faculty members had completed FDP and certification programs. Dr. Devidas Golhar instructed faculties to ensure participation in UGC recognized certification courses. He also suggested the conduction of more seminars for promoting research among faculty members. Prin B G Jadhav suggested that research projects be taken up under PGRC.</p>



	<p>Resolution was passed by all members to get research grants through the research center for projects.</p> <p style="text-align: right;">Proposed by : Mr. Manish Ingale Seconded by : Dr. Anpat S M</p>
7.	<p>To strengthen the existing collaborations and initiate new collaborations with industry and community.</p> <p>Prof. S M Edke discussed the collaboration with other educational institutes (like Gokhale Institute, NIBM), industry and community to take up faculty exchange, student internship programs and serving the local community through NSS center of college and CSR of companies. Dr. Ashwini Kulkarni agreed to coordinate with educational institutions.</p> <p>Dr. Devidas Golhar emphasized on the need to cultivate symbiotic relationships between industry and college through major and minor research projects and placement / internship programs. He further instructed senior members to provide orientation to junior teachers on writing research proposals.</p> <p>All members unanimously agreed to make a collaborative effort through NSS, CSR and PGRC.</p> <p style="text-align: right;">Proposed by : Prof. S M Edke Seconded by : Dr. Devidas Golhar</p>
8.	<p>To strengthen alumni interaction through online alumni meet</p> <p>The final year examination for AY 2019-20 was conducted by SPPU in online mode in the month of October. Neha Padhye and Roshan Mahato proposed an alumni meet in online mode to share the online examination experience and future study / career prospects. Dr. N B Shaikh mentioned the alumni registration fund and the alumni association fund collected so far.</p> <p>All members agreed to conduct an alumni meet in the month of December 2020.</p> <p style="text-align: right;">Proposed by : Neha Padhye Seconded by : Mr. Rameshwar Mundhe</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>


Prepared By / Verified By

  
Dr. Swapna S. Kolhatkar  
IQAC Coordinator

Sign / Date: 10/11/2020



Approved By

  
Dr. Devidas Golhar  
Principal

Sign / Date: 10/11/2020